



## **Fee Regulations**

### **Institute of Languages – Language Electives**

#### **1. Registration and Costs**

The contribution towards costs (the “fee”) is €50 per language course, which applies to all regular students regardless of nationality or other status.

Guest students are exempt from paying the fee.

Course places are allocated in order of registration and are only confirmed after payment has been received.

Unless expressly stated otherwise, textbooks, scripts and other course materials are not included in the fee, and must be purchased separately by participants.

#### **2. Conditions for payment and cancellation**

a. Due date:

The fee must be paid by bank transfer immediately after registration.

If a language course does not take place (e.g. the minimum number of participants is not reached), the fee will be refunded.

b. Cancellation policy/right of revocation:

In registering for a course, a student enters into a legally binding contract with FHWN GmbH. Students have the right to withdraw from the contract without giving reasons within fourteen days of registration.

An explicit request to withdraw must be made in writing by emailing Claudia Appl at the Institute of Languages ([claudia.appl@fhwn.ac.at](mailto:claudia.appl@fhwn.ac.at)).

Requests received within the period of 14 days will result in the entire fee being refunded.

#### **3. Validity**

The present Fee Regulations, effective as of 01 January 2021, are valid until revoked, and replace all previous regulations in this regard.