

Regulations Concerning Fees and Costs

1. Cost of Tuition Fee and Austrian Students' Union (ÖH) Membership Fee

- 1.1. The University of Applied Sciences Wiener Neustadt (Fachhochschule Wiener Neustadt GmbH, or FHWN) collects a tuition fee from each student in the amount of €363.36 per semester, in accordance with § 2 (2) University of Applied Sciences Act as amended.

Students with other types of residence permits (e.g. "Permanent Residence – EU", "Family Member", "Red-White-Red Card", "Red-White-Red Card plus", etc.) pay a tuition fee of EUR 363.36 per semester.

Applicants from third countries must pay a deposit of €250 per study program and application for document verification. If admitted, this amount will be credited towards the tuition fee in the first semester.

For students from third countries who are not covered by the Persons Groups Ordinance and who hold a student residence permit under § 64 of the Settlement and Residence Act (NAG), Federal Law Gazette I No. 100/2005, the following rules apply:

- In the first semester, the tuition fee is €850, with the deposit for document verification deducted (€1,100 minus €250 deposit).
 - From the second semester onwards, the tuition fee is €850.
 - The new tuition fees apply to cohorts starting in the winter semester 2026/2027 (before that: €726.72).
- 1.2. If the government increases the tuition fee stipulated in § 2 FHG, the FHWN has the right to increase the tuition fee accordingly. Any increase in the tuition fee set by the legislator does not entitle the student to unilaterally terminate or interrupt their studies.
- 1.3. According to § 38 (4) HSG (Hochschülerinnen- und Hochschülerschaftsgesetz) the "ÖH" membership fee (which amounts to €25.20 in the academic year 2025/2026) will be claimed together with the tuition fee.
- 1.4. Extraordinary students who are admitted to attend individual courses must pay a tuition fee of € 363.36 per semester plus the "ÖH" membership fee.

For extraordinary students from third countries who do not fall under the groups of persons as defined in the Persons Groups Ordinance and who hold a residence permit for students pursuant to § 64 of the Settlement and Residence Act (NAG), Federal Law Gazette I No. 100/2005, a tuition fee of €850 per semester plus the ÖH contribution is to be paid.

2. Collection of Fee

- 2.1. The tuition fee including the ÖH membership fee must be paid together as a lump sum. Partial payment is not possible.

- 2.2. For first-year students, the verified payment (receipt at the FHWN account) must be made by

- 15 July at the latest (start in winter semester) or by
- 15 January at the latest (start in summer semester).

If the educational agreement is concluded after 8 July (start in winter semester) or 8 January (start in summer semester), the payment must be made within

- ten days after conclusion of the contract.

- 2.3. For subsequent semesters, payment must be made by the beginning of the semester at the latest:

- 1 September for the winter semester
- 15 February for the summer semester

3. Consequence of Non-Payment

- 3.1. If proof of payment has not been received by the due date, a grace period of 10 days is granted, incurring a late payment fee of €25.



- 3.2. If payment has not been received within the grace period, the educational agreement is automatically terminated (“exmatriculation”).

4. Miscellaneous

- 4.1. Tuition fees and ÖH membership fees must be paid for each semester of enrolment until graduation or exmatriculation. This includes internships and semesters abroad, as well as semesters in which only one examination remains.
- 4.2. Delays in studies, which may arise, for example, due to examination dates or semesters abroad, do not result in an exemption from the obligation to pay contributions.
- 4.3. For the period of an interruption of studies, both the tuition fee and the ÖH contribution must be paid. During the interruption of studies, no examinations may be taken (cf. § 14 University of Applied Sciences Act as amended).
- 4.4. If all compulsory courses of a semester are recognized, starting in the following semester, the tuition fee paid for this semester will be credited to the following semester. A refund is excluded.
- 4.5. For first-year students, the refund of tuition fees already paid is only possible upon application, provided that the written deregistration from the programme is received by the FHWN by 15 August (start in the winter semester) or 31 January (start in the summer semester) at the latest. If deregistration takes place later or if the studies are not commenced without deregistration, a refund of the tuition fee already paid is not possible.
- 4.6. Tuition fees for semesters already in progress are non-refundable if studies are terminated during the semester.
- 4.7. In cases of exceptional social need, an application for reimbursement of the tuition fee can be submitted from the second year of study onwards. The relevant person in Study Services has to be contacted for the exact requirements and the application procedure.
- 4.8. Any claim for reimbursement of the ÖH membership fee must be addressed directly to the Austrian Students' Union (ÖH).
- 4.9. If a double degree programme is commenced at the FHWN, tuition and ÖH membership fees are only charged once per semester.
- 4.10. Requests for payment and payment confirmations can be issued exclusively in the student's name.

5. Validity

- 5.1. This tuition fees and charges regulation will take effect on 25 September 2025. They remain valid until revoked and replace all previous regulations in this regard.

6. Other Costs

- 6.1. The contribution to cover expenses for issuing final documents, certificates, and participation in the graduation ceremony amounts to €75 and must be paid in advance.
- 6.2. 6.2. Additional contributions for specific expenses, such as costs for supplementary services, extraordinary activities, study trips, excursions, or semesters abroad, will be announced in advance and charged separately.