

Regulations Concerning Fees and Costs

1. Cost of Tuition Fee and Austrian Students' Union (ÖH) Membership Fee

- 1.1. The tuition fee for students is €363.36 per semester in accordance with § 2 (2) University of Applied Sciences Act (FHG), as amended.

Students with other types of residence permits (e.g. "Permanent Residence – EU", "Family Member", "Red-White-Red Card", "Red-White-Red Card plus", etc.) pay a tuition fee of €363.36 per semester.

Applicants from third countries must pay a deposit of €350 per study programme and application for document verification. The deposit is charged if the authenticity or substantive accuracy of a document is in doubt, or if the documents submitted are insufficient for a decision.

If admitted to the programme, the deposit will be credited in the first semester.

For students from third countries who are not covered by the Persons Groups Ordinance and who hold a student residence permit under § 64 of the Settlement and Residence Act (NAG), Federal Law Gazette I No. 100/2005, the following rules apply:

- In the first semester, an amount of €850 is set, taking into account any deposit paid for document verification (€1,200 minus €350 deposit, or €850 without a deposit).
 - From the second semester onwards, the tuition fee is €850.
 - The amended tuition fees apply to cohorts starting in the winter semester 2027/2028.
- 1.2. As a general rule, the residence status evidenced at the time of application is decisive for the amount of the tuition fee. Any changes must be notified without delay. The tuition fee will be adjusted for the semester in which the change is evidenced. Retroactive adjustments for semesters already completed are excluded.
- 1.3. If the legislator increases the maximum tuition fee provided for in § 2 (2) sentence 1 FHG, FHWN is entitled to increase the tuition fee up to the amount of the new statutory maximum. If the statutory maximum tuition fee under § 2 (2) FHG is reduced, the tuition fee will be adjusted to the new statutory maximum. Any change in the amount of the tuition fee in accordance with the foregoing provisions does not entitle either party to the educational agreement to unilaterally terminate the agreement or interrupt the programme of study.
- 1.4. In accordance with § 38 (4) Hochschülerinnen- und Hochschülerschaftsgesetz, as amended, the Austrian Students' Union (ÖH) membership fee ("Studierendenbeitrag" within the meaning of the cited provision) is collected together with the tuition fee in the applicable amount (e.g. €26.20 for the academic year 2026/2027). Students are therefore required to pay the ÖH membership fee together with the tuition fee.
- 1.5. Extraordinary students who are admitted to attend individual courses must pay a tuition fee of € 363.36 per semester plus the "ÖH" membership fee.
- 1.6. For extraordinary students from third countries who do not fall under the groups of persons as defined in the Persons Groups Ordinance and who hold a residence permit for students pursuant to § 64 of the Settlement and Residence Act (NAG), Federal Law Gazette I No. 100/2005, a tuition fee of €850 per semester plus the ÖH contribution is to be paid.

2. Collection of Fee

- 2.1. The tuition fee including the ÖH membership fee must be paid together as a lump sum. Partial payment is not possible.
- 2.2. For first-year students, payment must be made by the following deadlines:
- 30 June at the latest (start in winter semester), or
 - 31 December at the latest (start in summer semester).

If the educational agreement is concluded after 20 June (start in winter semester) or 21 December (start in summer semester), payment must be made

- within 10 days after conclusion of the educational agreement.
- 2.3. For subsequent semesters, payment must be made by the beginning of the semester at the latest:

- 1 September for the winter semester
- 15 February for the summer semester

3. Consequence of Non-Payment

- 3.1. If proof of payment has not been received by the due date, a grace period of 10 days is granted, incurring a late payment fee of €25.
- 3.2. If the total amount is not paid, FHWN is entitled to terminate the educational agreement after the grace period has expired without payment.

4. Miscellaneous

- 4.1. Tuition fees and ÖH membership fees must be paid for each semester of enrolment until graduation or exmatriculation. This includes internships and semesters abroad, as well as semesters in which only one examination remains.
- 4.2. Delays in studies, which may arise, for example, due to examination dates or semesters abroad, do not result in an exemption from the obligation to pay contributions.
- 4.3. For the period of an interruption of studies, both the tuition fee and the ÖH contribution must be paid. During the interruption of studies, no examinations may be taken (cf. § 14 University of Applied Sciences Act as amended).
- 4.4. If all compulsory courses of the first semester are recognised for first-year students and the actual start of studies therefore takes place only in the following semester, the tuition fee already paid for the first semester will be credited to the following semester. A refund is excluded.
- 4.5. For first-year students, tuition fees already paid may be refunded only upon application, provided that written deregistration from the programme is received by FHWN by 15 July (start in the winter semester) or 15 January (start in the summer semester) at the latest. If deregistration takes place later or if the programme is not commenced without prior deregistration, the tuition fee already paid will not be refunded.
- 4.6. If a new cohort in a degree programme cannot commence due to an insufficient number of students, tuition fees and deposits already paid will be refunded.
- 4.7. Tuition fees for semesters already in progress will not be refunded if studies are terminated, or have to be terminated, during the semester.
- 4.8. In cases of exceptional social need, an application for reimbursement of the tuition fee may be submitted from the second year of study onwards. Further information on the requirements and the procedural aspects of the application can be obtained from the year-group support team in Study Services.
- 4.9. Enquiries regarding a possible reimbursement of the ÖH membership fee must be addressed directly by students to the Austrian Students' Union (ÖH).
- 4.10. If a double degree programme is commenced at the FHWN, tuition and ÖH membership fees are only charged once per semester.
- 4.11. Requests for payment and payment confirmations can be issued exclusively in the student's name.

5. Validity

- 5.1. These Regulations Concerning Fees and Costs enter into force on 5 October 2026.
- 5.2. They remain in force until revoked and replace all previous regulations in this regard.

6. Other Costs

- 6.1. A contribution to expenses of €75 is charged for voluntary participation in the graduation ceremony. This amount must be paid in advance.
- 6.2. Additional contributions for specific expenses, supplementary services, extraordinary activities and costs for study trips, excursions or stays abroad will be announced in advance and charged separately.