



Admission Process

Business Consultancy International – Bachelor Programme

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1. Eligibility Requirements:

- **Secondary school leaving certificate** e.g. Austria – Matura, UK – A Levels, IB, or national equivalents
- **Evidence of proficiency in the English language.** Unless your native language is English you must prove a required level of proficiency by one of the following:
 - Language assessment on campus on the day of your interview or
 - SAT ([Scholastic Aptitude Test](#))

2. Application Procedure:

Applications to BCI are accepted on a rolling basis. The programme offers two different application deadlines depending on the nationality of the candidate:

The application deadline is **15 June 2026** for EU citizens and nationals from the countries listed [here](#). These candidates do not require a visa to enter and reside in Austria for up to a given period (in most cases 3 months). If you are allowed to enter Austria without a visa, you can apply for a residence permit during your permitted visa-free stay.

Due to the necessary visa procedure, the application deadline for all other nationalities is **31 March 2026**. If you need a visa to study in Austria, you should contact the Austrian consular service in your country to find out what documents you need. This must be done as soon as you are notified that your application has been received and that you are being invited to an admission interview. Please note,



you should not wait until you have an offer from us before obtaining these documents, as it may then be too late!

If you are admitted to the bachelor programme you must be in Wiener Neustadt at the start of the programme on 24 August 2026 (registration day). In case of late arrival, you may not be permitted to start the programme.

3. Required Documents:

The following documents should be scanned and submitted with your online application:

- A curriculum vitae (CV), including a photograph
- Secondary school leaving certificate*
- School annual report (Jahreszeugnis) for the most recently completed year. If this is not issued in English or German, an official translation is required (no legalisation necessary)
- Proof of citizenship (for non-Austrian citizens: copy of valid passport)

*This document might have to be officially translated into English, and legalised, depending on the issuing country. Please check with the respective authority or send an email to BCI Admissions Officer, Ms. Martina Warnung (ms.martina.warnung@fhwn.ac.at).

4. Study Fees:

Tuition fee for EU/EEA/Swiss citizens (*Studiengebühr*): **€ 363.36** per semester

Tuition fee for third-country citizens*: **€ 726.72** per semester

Mandatory student union fee (*ÖH-Beitrag*) for all students: **€ 24.70** per semester

*Please note that third-country citizens need to pay a one-time registration fee € 250, which is non-refundable. Your eligibility will be checked once payment has been received.



5. Admission – Steps:

1. Please complete the [online application form](#) and upload all documents. On receipt of your application, the university will send you an acknowledgement e-mail.
 2. If you are a third-country citizen (non-EU/EEA/Swiss) you will need to pay a registration fee of € 250. This fee is non-refundable.
 3. If you need a visa to study in Austria, you should ensure that the necessary documents for a student visa and residence permit are collected. Please check with the local Austrian Consulate regarding:
 - Documents required
 - How long it takes to get a visa
 3. If you are selected, you will be invited for an:
 - On-campus presentation
 - On-campus computer-based standardised aptitude test / Intelligence test
 - On-campus computer-based English language assessment
- Please note:** If you live more than 1000 km from Wiener Neustadt, you may choose to have your personal interview conducted online. In this case, prior to your interview you must additionally provide us with the SAT ([Scholastic Aptitude Test](#)), with a minimum score of 1200 points.
6. Notification of status by e-mail (acceptance / waiting list / rejection): within 2 weeks following the on-campus assessment.
 7. Your study place in the programme is only confirmed upon:
 - Returning the student contract
 - Payment of the tuition fee (Studiengebühr) and of the student union fee (ÖH-Beitrag) for the first semester
 - Signing up on enrolment day

If you have any questions about the admission procedure, please contact Ms. Martina Warnung (ms.martina.warnung@fhwn.ac.at).